**FAVERSHAM & DISTRICT RIDING CLUB**

**RULES & CONSTITUTION – 25/05/2018**

**1. TITLE**

The club shall be known as

 **“FAVERSHAM & DISTRICT RIDING CLUB”**

 and shall be referred to within this document as “the Club”

**2. OBJECTS**  The object of the Club shall be:-

(a) To encourage riding as a sport and recreation, to promote good fellowship amongst riders and to improve and maintain the standard of horsemanship.

(b) To organise instructional meetings, lectures, & competitive events and other activities deemed to further objects.

(c) To be affiliated to the British Horse Society and to support & co-operate with recognised organisations interested in the breeding and use of all breeds and types of horses & ponies.

(d) To investigate the subject of bridle tracks and rights of way with a view to opposing those that have been closed and maintaining and more clearly defining those that are in existence.

(e) To concern itself with any object which will benefit the horse and horse user in the district.

**MEMBERSHIP**

3. **Adult Members** must be 17 or over on 1 January in the current year and have paid the due subscription for the current period
 **Junior Members** must be under 17 on 1 January in the current year and have paid the due subscription for the current period
Minimum age for Junior Members is 8 yrs.

**Non-Riding Members** **–** May be any age from 8yrs onwards who wish to belong to club but do not ride.

**Honorary Membership** may be conferred by the Committee upon any persons deemed by them to have rendered notable service to the Club.

NB: No Junior Member may be a voting member of any Riding Club. However, Clubs with a Junior membership may appoint a Junior Committee to discuss matters relevant to the Junior Members. This Committee, through the Chairperson of said Committee, may make recommendations to the adult Committee for their consideration

. Anyone desirous of becoming a Member shall apply for a an application form, obtained from a Committee Member or from the Website www.favershamridingclub.com Completed application forms shall be submitted to the Honorary Membership Secretary with the relevant membership fee. The Committee reserves the right to refuse application for membership without having to give a reason for doing so.

5. The annual subscription shall be payable on the first day of the Clubs financial year, the first of January. Any Member whose subscription is more than one month in arrears shall have their name removed from the Membership List after written notice to the effect has been sent to them. Any Member joining the Club on or after the first of January shall be deemed to have paid their subscription for the ensuing year.

6. Exended Membership: New members joining the Club after October 1st in the current year may take advantage of the Extended Membership Offer and for an extra fee decided by the Committee & stated on the Membership Form/Website can join until December 31st of the following year.

7. Any new Member will be ineligible to reduced Membership fees to Club events until they are in receipt of their Club Membership Card, or their Membership is confirmed by the Hon. Membership Secretary. Club discounts are available at various retail outlets upon production of a current Membership card.

8. The Committee may expel from Membership of the Club any Member who has disobeyed any of the rules of the Club, or who has in the opinion of the Committee have been guilty of any conduct derogatory to the character or prejudicial to the interests of the Club, provided that before expulsion, the said person is given proper opportunity of answering the allegations against them. If necessary, the disciplinary rules printed in the British Riding Clubs’ Rule Book will be referred to and used.

**ADMINISTRATION**

9. **The Committee**:

(a) All powers of management shall be vested in the Adult Committee which shall consist of:-

 Honorary Chairperson

 Honorary Vice-Chairperson

 Honorary Secretary

 Honorary Treasurer

 Honorary Social Secretary

 Plus at least three other Committee Members.

 Five shall form a Quorum.

(b) At the Annual General Meeting each year, one third of the Members of the Committee shall retire. The Members who retire being those who have been longest in office and as between those who have been in office for the same length of time shall be determined by lot. Retiring Members shall be eligible for re-election.

(c) The Honorary Chairperson, Honorary Secretary and Honorary Treasurer shall be elected annually by the Committee from among their number.

(d) The decision of the Committee shall be final unless over-ruled at a General Meeting.

(e) The decision of the Committee shall be the sole authority for the interpretation of the rules and for anything relating to the Club not provided therein. The Committee’s decision shall be final and binding to the Members.

(f) The Committee may formulate bye-laws for the detailed running of the Club and elect sub-committees for any special activities of the Club which the Committee may authorise.

(g) The Committee shall have the power to fill any casual vacancy arising amongst Members of the Committee, but any person so co-opted shall retain the office only until the next Annual General Meeting and then shall be eligible for re-election.

10. The financial year shall commence at the beginning of the Club year on the first of January and conclude on the thirty first of December in each year.

11. The annual subscription shall be Twenty Five pounds for Full Membership and Twelve pounds & Fifty pence pounds for Family Membership or such other sum as shall from time to time be determined by the Committee.

12. The Committee may appoint annually a President & Vice Presidents. They shall not, by virtue only of such appointment, become Members of the Committee

13. The Annual General Meeting shall be held in the month of February each year to transact the following business:

(NB. The newly appointed officers will be included in the Riding Club’s Year Book for the following year.)

(a) To receive, & if approved, to adopt a Statement of the Club’s Accounts to the end of the preceding year.

(b) To fill vacancies on the Committee.

(c) To appoint an Auditor

(d) To deal with any special matter(s) which the Committee may desire to bring before the Members and to receive suggestions from the Members for consideration by the Committee.

14. Notice convening the General Meeting shall be sent to Members not less than fourteen days before the meeting and shall specify matters to be dealt with.

15. A Special General Meeting may be called by the Committee, or by a request signed by not less than five Members specifying the business to be discussed. The Honorary Secretary shall give all Members ten days notice of such a meeting and shall specify in such notice the matters(s) to be dealt with at the said meeting.

16. The accounts of the Club shall be audited each year by the person appointed at the previous year’s Annual General Meeting.

17. Notice may be given to any Member by sending it by post to them at their address in the United Kingdom registered in the records of the Club. If any Member does not have an address in the United Kingdom, such Member shall not be entitled to receive any notice. The accidental omission to give notice of a meeting to or the non-receipt of a notice of a meeting by any Member shall not invalidate the proceedings of that meeting.

18. These rules may be added to, repealed or amended by resolution at any Annual General or Special Meeting, provided that no such resolution shall be deemed to have been passed unless carried by a majority of at least two thirds of the Members present and voting thereon., and provided that prior notice has been sent out to all the Members stating the proposed amendment.

19. The Club, it’s Committee or persons acting on their behalf shall not be held responsible for any accident or injury to any person or property howsoever caused.

20. Members shall be correctly turned out at all Club events. British Horse Society approved headgear conforming to current British Safety Standards Regulations MUST be worn with the chin strap securely fastened at all times, when mounted. The Committee strongly recommends that any other safety / protective clothing approved by The British Horse Society and conforming to the British Standards Regulations also be worn at Club events, i.e. body protectors.

21. **DATA PROTECTION**  ***The Faversham & District Riding Club***

Personal information that you supply to us may be used in a number of ways to facilitate your riding club membership. It should be noted that as we are affiliated to the British Horse Society as a British Riding Club, your personal information will be shared with them in order to fulfill your BRC membership benefits and they may share with associates for the purpose of fulfilling your full membership benefits i.e. insurance providers.

We / BRC will automatically contact you about your membership: for example, to ensure you receive your membership benefits, to tell you about news, activities and events. This includes sending you a regular magazine, email updates, information on other membership benefits, and publishing competition times and results in the public domain.

To see our full Privacy Policy, or if you need any further information, please write to us at; Membership Secretary, Bolton Farmhouse, Rose Lane, Lenham Heath, Maidstone ME17 2JN or go to: https://www.favershamridingclub.com